

**Coopersville Area Public Schools**  
**Office of the Superintendent**  
198 East Street, Coopersville  
Michigan 49404-1290  
**Phone** (616) 997-3200 **FAX** (616) 997-3214

March 20, 2012

To Whom It May Concern:

I am pleased to write this letter of recommendation on behalf of Jennifer Hoffmann. Jennifer has worked for fifteen years at Coopersville Area Public Schools, where I have served as her immediate supervisor and now as Superintendent. She has taught in a variety of grade levels, including elementary and high school students.

As a classroom teacher, Jennifer is able to connect and work with students of all age levels. She also works collaboratively with her fellow staff members. In addition, Jennifer has been working as a Michigan Virtual University instructor over the last several years. She demonstrates a variety of skills in her work and her classroom is always filled with creative instructional practices.

Jennifer is a collaborative person who demonstrates exceptional creative ability. She is highly skilled in her use of any number of technology tools in both her instruction and her daily use. Her willingness to assist others as needed is also a valuable asset in her building.

Jennifer has gone above and beyond in a number of ways, including leading students in travel abroad programs and involving herself in numerous exchange programs. She is not intimidated by any challenge and works to provide the best in whatever she is involved.

I highly recommend Jennifer Hoffmann for any position for which she is qualified. Please feel free to contact me with any further questions.

Sincerely,



Ron Veldman  
Superintendent

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